

## Statement of Deficiencies

### 5311-A: Personnel Records

Not Met

#### Findings/Corrections

5311.A.4. Health records to include documentation of good health, signed by a physician or designee was not available for staff:  
[Teacher aide hired 9/04 ].

5311.A.5. Documentation of a satisfactory criminal record check, as required by Louisiana R.S. 15:587.1, was not available for staff as follows: [Teacher Aide hired 9/04 ]. Documentation of submission **[was ]** available. Provider shall request this clearance prior to the employment of any center staff. A criminal record clearance is not transferable from one employer to another.

### 5327-O: Fire Drills

Not Met

#### Findings/Corrections

**Insufficient Documentation/Format of Fire Drills** 5327.O. Monthly fire drill documentation did not contain the following information: [ year of drill ]. Only the month and day are listed. Unable to tell what year the drill was conducted in.. Complete documentation includes: date and time of drill; number of children present; amount of time to evacuate the center; problems noted during drill corrections noted; and signatures (no initials) of staff present.

### 5331-H: Appropriate Driver's License

Not Met

#### Findings/Corrections

5331.H. The Provider lacked documentation that all individuals [ Bus Drivers ] who drive vehicles to transport the children have a copy of a valid appropriate Louisiana driver's license. Both drivers had expired licenses on file.